

## **MINUTES**

### **LCWSD BOARD OF DIRECTORS MEETING**

**June 21, 2022**

**PRESENT:** Directors Marc Liechti, Jim Heim, Todd Fleming, and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** Roxanne Wadman, David Cordell

Director Liechti called the meeting to order at 2:02PM

**AGENDA:** A motion was made by Director Heim to accept the agenda as presented. Director Fleming seconded, and motion carried.

**VISITORS:** Shelly Ragland was questioning water and sewer access to a property that she purchased. The Board advised as to potential options available.

**APPROVAL OF MINUTES:** The Minutes of the May 17, 2022, Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Heim seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by General Manager Olson. A motion was made by Director Heim to approve the financial report. Director Fleming seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for May 2022 were reviewed, and expenses of note discussed. The credit card statement for May 2022 was also reviewed. A motion was made by Director Fleming to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

**Sewer ARPA Planning:** General Manager Olson provided a status update on the treatment site expansion.

**South Eighty Water System Generator:** General Manager Olson stated that the generator has been ordered. General Manager Olson also stated that the LP tank has been ordered and a date has been set to have the tank delivered and buried, per their recommendation.

#### **NEW BUSINESS:**

**Alpine Slide:** There was discussion between General Manager Olson and the Board of Directors with the Alpine Slide project engineer Marc Liechti of APEC engineering about water and sewer. Marc Liechti indicated that, at this time, they will be pursuing a permit for a well and septic system with the Flathead County Health Department pursuant to DNRC guidelines making it cost prohibitive to hook up to local water and sewer within the district.

**Cloud Based Server Storage:** General Manager Olson proposed migrating to a Cloud based storage system with our current software provider. He provided a cost comparison to replace the current, outdated servers, with a Cloud based storage system. Discussion about security and accessibility was had amongst General Manager Olson and the Board of Directors. The Board unanimously approved the migration.

**Preliminary Budget Review:** General Manager Olson presented the Board of Directors with the Fiscal Year 2023 budget. General Manager Olson provided a comparison of FY 2022 to the proposed FY 2023

budget. The Board of Directors unanimously approved the FY 2023 budget that includes a 5% COLA increase in addition to LCWSD sponsored dental coverage.

Lift Station Inspections: General Manager Olson provided the Board of Directors with a maintenance report from lift station inspections that were performed on June 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> 2022. General Manager Olson discussed continued and future maintenance options and methods with the Board.

Sewer System Development/Late Comer Fee: General Manager Olson and the Board of Directors discussed raising the Sewer System Development Fees, as well as the Sewer Late Comer Fees. The Board unanimously voted to approve a 5% rate increase in fees.

**MISCELLANEOUS:**

Short Term Hire: General Manager Olson expressed need for a short-term operators helper. He detailed the scope of work required. General Manager Olson noted that he has been approached by one of our operators (Scott Ring) son's, Quaid Ring about a position. The Board unanimously approved hiring Quaid Ring as a short-term employee.

The meeting adjourned at 5:48 PM

Respectfully submitted,  
Rebecca Good, Secretary

**(NEXT MEETING DATE IS TUESDAY, JULY 19, 2022)**